

Purdue University Calumet

APSAC Meeting Minutes

August 21, 2007

Attendance: Juan C. Casas; Mary Haynie, Kara Griffin, Mary Beth Rincon, Donna Weidenfeller and Michelle Gilhooly

Absent: Melissa Gonzalez, James Rogers, Larry Steffel, Hal Lusk and Terri Chance

Officer's report: Juan talked about the University Forum and the convocation where he will introduce the members of APSAC. The following is the agenda for the University Forum meetings for the first part of the academic year.

September, performance evaluations, salary studies, and professional development will be discussed, agenda to be set by Mary Beth Rincon and Regina Biddings. Also, Nabil Ibrahim is scheduled to report on enrollment numbers in September. During the October meeting, the financial report for 2007-2008 will be presented by Ken Johnson and Hal Lusk. November, Doug Sharp will discuss the IT Strategic Plan. December, AQIP information will be presented by Chuck Winer and Becky Stankowski. January, text book costs will be presented by Jimada Robinson.

University and subcommittee information was reviewed.

Communication Committee – Terri Chance, chair. Donna reported Terri has contacted Leticia Herr to update the APSAC web page.

Membership Committee: No report

Prof. Development: chair to be determined

Engagement Committee: Michelle Gilhooly, chair, reported that last year's date for the mid-year convocation was January 11, 2007. Michelle will look at academic calendar to confirm a date for 2008. Juan will plan agenda with input of committee.

Fundraising Committee: Kara Griffin, chair, Terri Chance, Michelle Gilhooly and Donna Weidenfeller members. Kara reported that Mary Haynie wants to be on this committee. Judith Kaufman will meet with this committee to discuss fund raising ideas. Kara to set date.

Asst. Vice chancellor for HR/Policies & Procedures: Mary Beth Rincon reported information regarding focus groups to improve employee relations. She will have additional meetings with faculty.

New Employment tracking system will be in place by October 1, 2007. Applicants will apply directly to the posted job and human resources will not have to scan or make copies and distribute resumes. The new system will make the application process easier for applicants, human resources and search committees.

Voluntary benefits were discussed by Mary Beth Rincon. Delta won't increase price. Delta will cover dental implants and evidence based cleaning. Staff with chronic health issues will be able to have frequent teeth cleanings.

Legal fees have increased from \$17.24 to \$18.26 per month.

Faculty and staff who are off in the summer may elect to have salary paid during the summer months.

Mary Beth suggested that APSAC members look into having services available on campus such as pick up and delivery of dry cleaning and shoe repair. She asked us to seek input from our constituents. This would be a good pilot program to put into place. Kara Griffin and Mary Haynie offered to investigate these services.

West Lafayette Representative: Juan Casas, chair. Ila Muller is the CSSAC representative for PWL and Juan Casas is the APSAC rep for PWL. Juan stated he, Ila Muller and Deb Johnson attended a function at PWL where they met and presented President Cordova with a carryall, created by Ila and filled with Student Support Services giveaways.

University Committees Reports:

AQIP: Juan C. Casas – No report

Advisory Committee on Equity – No report

Bookstore Advisory – No report

Campus Security Advisory – No report

Chancellor's Meeting –07-08 goals, September is Emergency Preparedness month, Peregrine express has a revised transportation plan, Nabil reported on Taiwan conference.

Food Service Advisory Committee – Michelle Gilhooly looked into date for convocation during the month of January.

Multicultural Campus Council – No report

Parking Policy Advisory Committee – No report

Picnic Committee – Scheduled for September 14, 2007

Recycling Steering Committee – New committee – no report

Student Services Fees – Juan C. Casas – looking for additional fees to provide professional development opportunities

Traffic Appeals Board – May Haynie – No report

University Forum – Juan C. Casas/Hal Lusk many major issues are discussed on this committee.

2007-08 Goals Agenda

Possible meeting with Bella Bowley, Director of Dist. Ed and Extended Learning to set up class where APSAC can receive funds for committee functions.

All committee members to set appointments with vice chancellors to discuss goals/input for APSAC before the committee meeting with the Chancellor on Monday, September 24 at 10:30 a.m. in LAWS 333.

Next Meeting:

Meeting with Chancellor on Monday September 24th at 10:30AM in LAWS 333. This will take the place of our September 18th APSAC scheduled meeting.

Minutes recorded and respectfully submitted by:
Donna Weidenfeller, APSAC Secretary