

Purdue University Calumet

APSAC Minutes

Tuesday June 24, 2008

SUL-307

9:30 AM

Members present: Hal Lusk, Chair, Terri Chance, Michelle Gilhooly, Kara Griffin, Victor Holden, Martha Lowry, Jim Pardonek and Donna Weidenfeller

Absent: Dachea Hill-Bryan, Melissa Gonzalez, Mary Beth Rincon and Ryan Parsons-Rozycki

Officers Reports:

- Chairperson: Hal Lusk welcomed new members
APSAC Recognition luncheon went well and was well attended thanks to everyone involved.
Picnic meeting will be held Tuesday, June 24, 2008
- Vice-Chairperson: Kara Griffin

Subcommittees Reports:

- Communications: Terri Chance
PWL sent letters to new members welcoming them to the committee. Terri would like to follow the same procedures and work with H.R. to put this procedure in place. The PWL ASPAC committee sends a newsletter to update members. Terri would like to follow the same procedure. She will start sending the updates this fall.
Terri's student worker is updating the APSAC web page
Photos were taken of APSAC members attending Tuesday's meeting. Other committee members will be photographed at a later date.
- Membership: Michelle Gilhooly
All positions are filled and we have a full committee
- Professional Development: Melissa Gonzalez
No report
- Engagement: Michelle Gilhooly
Picnic is scheduled for Friday, August 1, 2008; theme will be "Dancing with PUC Staff on Broadway."
PRF funds will pay for picnic.
Favorite foods will be served.
- Fundraising: Kara Griffin- no report
- Asst Vice Chancellor for HR/Policies & Procedures: Victor Holden attended in Mary Beth's Place.
Mary Beth is working diligently to clarify insurance issues.
All staff members are instructed to send e-mails directly to Mary Beth with concerns about United Health Care.
All e-mails that have been sent to Terri Chance will be forwarded to PWL regarding benefit issues.
James Pardonek suggested that other Purdue campuses be consulted.
Some providers dropped out of Fiserv for late payments.

- PWL didn't have a choice with new provider because Fiserv was bought out by United Health Care.
- West Lafayette Representative: Michelle Gilhooly and Terri Chance attended May and June meetings.
 - John Belke is continuing to research additional health care facilities.
 - PWL is hiring someone to complete a benefits analysis.
 - Parental Leave committee will present to Board of Trustees. Decisions will be made during the fall semester.
 - Children's Choice will administer new daycare in PWL.
 - University Committees Reports:
 - AQIP: - Terri Chance – no report
 - Bookstore Advisory: - need new representative
 - Campus Security Advisory Committee: - Donna Weidenfeller
 - Chancellor's Meeting: Hal Lusk
 - Attended Chancellors meeting, insurance a big issue
 - Meet with Mark LaCien's area to develop new promotion materials.
 - Purdue Calumet logo should be incorporated into your department logo
 - CTIS Oversight Committee - Hal Lusk – no report
 - Food Service Advisory Committee: Terri Chance – no report
 - Multicultural Campus Council: Michelle Gilhooly
 - Climate survey may have a follow up survey.
 - Luminis Portal Information - Donna Weidenfeller
 - New passwords will be developed from the Career Account I.D. for students for fall semester.
 - Parking Policy Advisory Committee: James Pardonek – no report
 - Student Services Fees: Martha Lowry – no report
 - Traffic Appeals Board: James Pardonek – no report
 - University Forum: Kara Griffin and Hal Lusk will attend every third Friday.
 - Strategic Planning – Terri Chance – no report

The meeting was adjourned at 10:15 a.m.

The next APSAC meeting is scheduled for July 15, 2008, at 9:30-11:00 a.m. in SUL 307.

Minutes recorded and respectfully submitted by:

Donna Weidenfeller

APSAC Secretary