

Purdue University Calumet  
**APSAC Minutes**  
Tuesday December 9, 2008  
SUL-307  
9:30 AM

Members present: Hal Lusk, Chair, Michelle Gilhooly, Melissa Benavidez, Martha Lowry, Jim Pardonek, Ryan Parsons-Rozycki and Donna Weidenfeller

Absent: Terri Chance, Kara Griffin, Dachea Hill-Bryan

**Officers Reports:**

Chairperson: Hal Lusk

APSAC New Year Convocation, Chancellor will provide opening remarks and Hal will contact Ken Johnston to give a brief presentation.

Donna Weidenfeller talked with Richard Rupp and he will present on Global initiatives. Michelle Gilhooly will notify Richard regarding time frame for presentation. Judith A. Williamson, Director of The Napoleon Hill World Learning Center will provide Professional Development. Michelle Gilhooly will confirm time and topic for Judith Williamson. Mary Beth Rincon will have a Q & A session.

Vice-Chairperson: Kara Griffin – No information.

**Subcommittee Report:**

- A. Communications: Terri Chance – No report
  - B. Membership: Michelle Gilhooly – No report
  - C. Professional Development: Melissa Benavidez – No report
  - D. Engagement: Michelle Gilhooly
    - ✓ Chancellor approved funds for convocation
    - ✓ Michelle Gilhooly will work on agenda for convocation
  - E. Fundraising: Kara Griffin – No report
  - F. Asst Vice Chancellor for HR/Policies & Procedures: Mary Beth Rincon
    - ✓ Benefits confirmation should arrive in U.S. mail by Friday, December 12, 2008
    - ✓ Training for Supervise for Success Plus will be held Tuesday, December 9, 2009
    - ✓ Employment Specialist position posted
    - ✓ Affirmative Action information on H.R. website
- Per Martha Lowry –
- o Flat rate of \$200.00 may be paid during 2009 and prorated each month for individuals who earn four applies
- G. West Lafayette Representative: Michelle Gilhooly and Terri Chance
    - ✓ Meeting to be held Wednesday, December 10, 2008

**University Committee Reports:**

- A. AQIP: - Terri Chance – No report
- B. Bookstore Advisory: Dachea Hill-Bryan – No report
- C. Campus Security Advisory Committee: - James Pardonek – will meet soon
- D. Chancellor's Meeting: Hal Lusk – No information
- E. CTIS Oversight Committee - Hal Lusk
  - ✓ Operating systems approved
  - ✓ Networking security issues discussed
- F. Food Service Advisory Committee: Terri Chance – No report
- G. Multicultural Campus Council: Michelle Gilhooly
  - ✓ No new information
- H. Luminis Portal Information - Donna Weidenfeller – No report

- I. Parking Policy Advisory Committee: James Pardonek
  - ✓ Handicap individuals may be required to register with the University Policy for parking spaces
  - ✓ East side of Potter may be designated for Handicap parking
- J. Student Services Fees: Martha Lowry
  - ✓ 25% of fees go to the Health Center
  - ✓ Students pay a fee for each visit to the health center
  - ✓ Student Activities need additional space
- K. Traffic Appeals Board: James Pardonek
  - ✓ One appeal
- L. University Forum: Kara Griffin – No report
- M. Strategic Planning – Terri Chance – No report

The meeting was adjourned at 10:30 a.m.

The next APSAC meeting is scheduled for January 20, 2009 from 9:30-11:00 a.m. in SUL 307.

Minutes recorded and respectfully submitted by:

Donna Weidenfeller

APSAC Secretary