

Purdue University Calumet
APSAC Minutes
Tuesday November 18, 2008
SUL-307
9:30 AM

Members present: Hal Lusk, Chair, Michelle Gilhooly, Melissa Gonzalez, Kara Griffin, Dachea Hill-Bryan, Martha Lowry, Laura Odom, Jim Pardonek, Ryan Parsons-Rozycki and Donna Weidenfeller

Absent: Terri Chance

Officers Reports:

Chairperson: Hal Lusk

For Convocation, Vice-Chancellors will provide funds and M.B. Rincon will have a Q & A session.

M.B. Rincon suggested Professional Development.

DW to check with Napoleon Hill – for 15 minute presentation

DW to contact Richard Rupp to speak about global initiatives

Vice-Chairperson: Kara Griffin – No information.

Subcommittee Report:

A. Communications: Terri Chance – No report

B. Membership: Michelle Gilhooly – No report

C. Professional Development: Melissa Gonzalez

Will resubmit survey to find out what type of Professional Development staff would like to attend

D. Engagement: Michelle Gilhooly

E. Fundraising: Kara Griffin – Survey is ready, but has delayed sending it out since so many surveys have been mailed recently.

F. Asst Vice Chancellor for HR/Policies & Procedures: Mary Beth Rincon

✓ Date in January to be determined for town hall meeting

✓ Each V.C. will own each area not event

✓ Timecards to be eliminated soon

✓ Supervise for Success Plus will have additional training

Conducting meetings

Emergency preparedness

Leaves

Affirmative Action Plan

✓ Kathryn Springman no longer works for the University

✓ Benefits for retirees are being evaluated

✓ Plans will be changing in 2010 with hirer deductibles

✓ Other vendors may be added for retirement vehicles

✓ EAP will be changing

Per Martha Lowry –

○ Flat rate of \$200.00 may be paid and prorated each month

○ Wellness programs will be changing

○ Healthy Purdue will pay incentives in January, 2009 for staff members who earned their apples

G. West Lafayette Representative: Michelle Gilhooly and Terri Chance

✓ New term life will be reviewed

University Committee Reports:

A. AQIP: - Terri Chance – reviewing information

B. Bookstore Advisory: Dachea Hill-Bryan – No meeting

C. Campus Security Advisory Committee: - James Pardonek – No report

D. Chancellor's Meeting: Hal Lusk –

- ✓ Judith Kaufman is seeking donors for University Village
- ✓ Additional building proposed north of Lawshe
- ✓ Addition is proposed for north side of SUL – seeking donors for this project
- E. CTIS Oversight Committee - Hal Lusk – No report
- F. Food Service Advisory Committee: Terri Chance – No report
- G. Multicultural Campus Council: Michelle Gilhooly
 - ✓ May hire outside consultant to complete an additional survey
- H. Luminis Portal Information - Donna Weidenfeller – No report
- I. Parking Policy Advisory Committee: James Pardonek
 - ✓ May add additional handicap parking spaces
 - ✓ Handicap individuals may be required to register with the University Policy for parking spaces
 - ✓ Recipients of annual awards will have to park in staff lots
- J. Student Services Fees: Martha Lowry
 - ✓ Funds designated for spring break
 - ✓ Study Central
 - ✓ Basketball
 - ✓ Intramurals
 - ✓ Men's basketball uniforms
 - ✓ Draft of Student Affairs handbook
- K. Traffic Appeals Board: James Pardonek
 - ✓ Nine appeals and four upheld
- L. University Forum: Kara Griffin – No report
- M. Strategic Planning – Terri Chance – No report

The meeting was adjourned at 10:30 a.m.

The next APSAC meeting is scheduled for December 9, 2008 at 9:30-11:00 a.m. in SUL 307.

Minutes recorded and respectfully submitted by:

Donna Weidenfeller

APSAC Secretary