

Purdue University Calumet/APSAC Minutes
Tuesday, October 26, 2010 at 9:30AM in SUL 307

Members Present: Ryan Parsons-Rozycki, Abbas Hill, Martha Lowry, Paul Pratt, Jan Gonzalez, Kristen Kassela, Greg Boyan, Mary Beth Rincon, Dachea Hill, James Pardonek

Members Absent: Diana Arroyo

Officer Reports

Chairperson: Ryan Parsons-Rozycki

- 1 Meeting called to order.
- 2 Greg Boyan announced that he is currently classified as RIF (reduction in force) but will be employed in his current capacity with the Hammond Development Corporation so he must resign as a member of APSAC.
- 3 Ryan announced that 292 people attended the University Picnic. We are over-budget because the tax on the food was not included in the original quote from Chartwells. Mary Beth Rincon will pursue this issue with Connie Bell. Martha Lowry brought up that issues occurred at the registration table regarding student workers and also those who had not registered. It needs to be clarified if student workers are to be included and also if and when those who failed to register are welcome to eat.

Subcommittee Reports

- 1 Communications/Jan Gonzalez & Abbas Hill – they are working on the brochure and want to be sure that it gives unique information that is not on the website but will direct them there for more detailed information
- 2 Membership/Jan Gonzalez– we will need a new member from Academic Affairs to replace Greg Boyan, Ryan will contact Dr. Rogers to inquire about a replacement.
- 3 Professional Development/Dachea Hill – chose February 24 from 10AM to 2PM for the Graduate School Information Fair. Dachea is compiling a list of participants and will request that date for Alumni Hall.
- 4 Engagement/Jan Gonzalez – the Convocation is tentatively planned for January 21, 2011 and Alumni Hall has been requested; no confirmation has been forthcoming. The Chancellor will do the Welcome message and provide funding for the breakfast.
- 5 Fundraising/Ryan Parsons-Rozycki – the Wendy’s fundraiser had been approved and 10% of all sales from 5PM to 8PM on January 24 to 27 and May 2 to 5 will be donated to APSAC. A flyer is needed to advertise this event at the Convocation; Kristen and Ryan will work on the flyer.
- 6 Asst. Vice Chancellor for HR/Mary Beth Rincon
 - o We should be receiving Open Enrollment booklets in campus mail. It will be done entirely online this year. The same plans exist with a few changes which are highlighted in the booklet. Presentations and help in computer labs will be available on-campus and contact Laura Guzman for more information.
 - o If you have questions about Fidelity contact Heather Runyan.
 - o Special merit pay has been introduced. If you meet expectations, based on your performance reviews, you will receive .5% increase. If you have exceeded expectations, you will likely receive more. There will also be one-time bonuses that will be distributed by the Vice Chancellors to those in their area that are deserving; these will be in \$500 increments up to \$2000.
 - o Recognition – new guidelines will be distributed soon.

- o Flexible Spending Accounts – laws have changed and over-the-counter drugs will no longer be eligible.
 - o Mystery Shopping – this will begin in November.
- 7 West Lafayette/Dachea Hill – the biggest issue is bereavement and other leave for those with SSDP.

University Committee Reports

- 1 AQIP/Dachea Hill– no report.
- 2 Bookstore Advisory/Dachea Hill– Paul Pratt reported that the entrance to the Bookstore will be remodeled over Spring Break; it should look more like a storefront.
- 3 Campus Security Advisory/Jim Pardonek – Paul Pratt attended the campus walk-thru in Jim's place and some lighting and landscaping issues were uncovered; most of these have been corrected and the remaining ones are being taken care of.
- 4 Chancellor's Meeting/Ryan Parsons-Rozycki – a university attorney addressed ADA issues and documentation and the update on the campus budget was provided by Vice Chancellor Ken Johnston.
- 5 Food Service Advisory/Jim Pardonek – no report.
- 6 Multi-Cultural Campus Council/Kristen Kassela – no report.
- 7 Parking Policy Advisory/Jim Pardonek – will meet on November 9.
- 8 Student Service Fees/Martha Lowry – no report.
- 9 Traffic Appeals Board/Jim Pardonek – no report.
- 10 University Forum/Ryan Parsons-Rozycki – Vice Chancellor, Ken Johnston addressed budget issues and a campus-wide memo followed from the Chancellor. Town Hall meetings are also being held to address budget and compensation issues. This will likely mean 25 positions will be eliminated from the non-instructional budget. Additional meetings held by each Vice Chancellor will occur after the town hall meetings held by the Chancellor occur. Also, this could result in work and responsibility being shifted. Mary Beth clarified that more work does not necessarily mean more pay; but more responsibility can result in additional pay.

New Agenda Items

None.

DATES to remember:

Next meeting is Tuesday, November 16 at 9:30AM in SUL 307.