

APSAC Meeting Minutes

Tuesday, September 16, 2014 / CLO 154 / 9:30AM - 11:30AM

Members Present: Suzy Giannini, Jerry Pyscher, Debra Grant, Sammy Chapman, Linda Robinson, Tim Loudermilk, Kim Wasniak, Sara Witt and Michelle Clauss.

Members Absent: Pam Eggebrecht

Meeting called to order at 9:36 am

Approval of Minutes

August meeting minutes were approved.

Guest Speaker

Beth Pellicciotti discussed the unification and accreditation (higher learning commission) AQIP process. US department of education controls accreditation. Through the unification, we will be looked at as a new institution, newly accredited as Purdue University Northwest. Application Submission date is August 2015 (at this time); Fact finding review (possible 2 day visit) August – February 2016; after Purdue University Northwest is accredited, there are follow up visits. February 2016 - disperse financial aid under new name if approved. Beth said if there are meetings going on between campuses, she wants to be included for example, when Calumet APSAC meets with PNC APSAC.

Officer Reports

1. Chairperson: Suzy Giannini
 - a. Sheila Stephenson is approved to join APSAC. We have 1 vacancy left. Suzy will contact Advancement/Chancellors area with application for membership link to apply.
2. Vice Chairperson: Linda Robinson – next unification meeting is at Purdue Calumet 9/19/14.
3. Secretary: Sara Witt – no report

Subcommittee Reports

1. Communications: Linda Robinson, Suzy Giannini, Sara Witt and Kim Wasniak
 - a. Kim has been cleaning up the APSAC email inbox.
2. Engagement: Sara Witt, Sammy Chapman and Suzy Giannini
 - a. Next Open Forum will be held in the fall on 10/28, from 1p to 2pm in SUL 321. Sara has been sending invitation to constituents once a week.
 - b. It was decided to do a motivational speaker for the convocation breakfast instead of a using Rodney for one session- we would like suggestions for speakers.
3. Fundraising: Suzy Giannini and Kim Wasniak
 - a. APSAC scholarship applications, SLT will do drawing. Suzy was going to find out how much a course costs.
4. Professional Development: Jerry Pyscher, Pam Eggebrecht
 - a. It was suggested to ask constituents what they would like to see for professional development options via a Qualtrix survey or a letter to AP staff.
 - b. Tech Tuesday possible offerings: Tim, VPN; Pam, ADA for websites; Kris Falzone, Social Media. Suzy will contact Kris Falzone. Tech Tuesday on October 21, 2014 about WebEx.

5. Membership: Kim Wasniak, Debra Grant
 - a. 1 vacancy
6. Add Hocks: University Picnic is September 12, 2014
 - a. There should be plenty of food – usually around 250 attend and they plan for that amount of people. This year, close to 350 people attended. We discussed ideas for games to move more quickly.

Asst. Vice Chancellor for HR/Policies and Procedures – no report

University Committee Reports

1. Campus Security Advisory: Jerry Pysher, Sammy Chapman (backup) – No report
2. Bookstore Advisory: Sara Witt – no report
3. Administrative Leadership Meeting: Susan Giannini, Linda Robinson – no report
4. Food Service Advisory: Sara Witt – we discussed events (Brazilian food / cultural cooking) and meal plans, what’s available on the weekends for students to eat. Committee is open to adding more options for dietary restrictions. Committee asked for list of foods and recipes.
5. Multicultural Campus Council: Suzy Giannini – no report
6. Parking Policy Advisory: Jerry Pysher and Sara Witt (backup) – no report
7. Traffic Appeals Board: Jerry Pysher, Linda Robinson (Back up) – no report
8. University Forum: Susan Giannini, Linda Robinson – Linda attend meeting on 9/19.
9. AQIP: Debra Grant– no report
10. West Lafayette Representatives: Susan Giannini + Monthly alternating rep –September meeting –Purdue partnered with Amazon for textbook sales which profits the University who gets a % of sales based on where the books are delivered. Amazon partnership will influence sales for book stores in West Lafayette.
 - a. Professional exchange program – get experience cross training within University have had issues with what account to pay employees from for this program.
 - b. Suzy said they discussed IU taking over Fort Wayne Campus – no longer Purdue campus? The Fort Wayne campus administration is Purdue.
 - c. Next meeting is Tuesday October 14 – Kim can go with Suzy.

Open Comments / New Business

1. It was suggested that we meet with APSAC members from PNC for lunch on November 6, 2014.
2. AP staff member emailed APSAC email address about receiving thank you for years of service emails once a month. Sara asked Michelle in HR for a list of AP staff with their hire dates. Linda and Sara will work together on this.
3. Guest speaker – someone from health center to discuss changes.
4. **Important Dates to Remember:**
 1. Next Meeting: October 21, 2014 at 9:30am – 11:30 am in CLO 154
 2. Tech Tuesday: October 21, 2014 at 12:00 pm – 1:00 pm in Lawshe 305
 3. Fall Open Forum: October 28, 2014 at 1:00pm – 2:00pm in SUL 321

Meeting adjourned approximately 11:04 am