

**Purdue University Calumet/APSAC Minutes**  
**Tuesday, April 19, 2010 at 9:30AM in SUL 307**

Members Present: Ryan Parsons-Rozycki, Paul Pratt, Jan Gonzalez, James Pardonek, Lisa Kovacs, Kristin Kassela, Diana Arroyo, Abbas Hill, Michelle Clauss & Colleen Robison

Members Absent: Martha Lowry & Dachea Hill

Officer Reports

Chairperson: Ryan Parsons-Rozycki

Meeting called to order.

Minutes were corrected and approved.

Subcommittee Reports

- A.** Communications/Jan Gonzalez & Abbas Hill –Abbas will update the website with the corrected minutes and Jan will email link of minutes to all AP staff. Design of APSAC brochure continues between Abbas and Kristin.
- B.** Membership/Jan Gonzalez– Aquinas Lewis’ application was reviewed by all APSAC members. Committee voted on Aquinas Lewis’ application; unanimous vote to accept membership. Jan will forward request for approval to Chancellor Cohen.
- C.** Professional Development/Dachea Hill –No report.
- D.** Engagement/Jan Gonzalez – No report.
- E.** Fundraising/Ryan Parsons-Rozycki – Ryan indicated that the Wendy’s Fundraiser will take place May 2-5, from 5:00 p.m. – 8:00 p.m. at the Wendy’s in Munster.
- F.** HR/Michelle Clauss:
  - a. Service Recognition Luncheon scheduled for Friday, April 29. Winners will be announced the day of the luncheon. All nominees will be recognized in the future, not just top three. Registration deadline of April 22.
  - b. Affirmative Action: Linda Knox starts position as of Monday, April 25.
  - c. Background checks will begin May 1. Off-campus vendor will be processing all background checks, typically for all benefits eligible employees. An email with information will be sent campus-wide shortly.
- G.** HR/Colleen Robison:
  - a. Colleen’s responsibilities now include Benefits/Leaves in addition to staff training.
  - b. A Blue Ribbon committee is being established in WL to help contain healthcare costs in the future. WL will communicate the committee’s recommendations to regional campuses.
    - i. State pressuring state campuses to adopt their healthcare plan. The Blue Ribbon committee looks at all facets of plans proposed and compared them. Committee said no to state plan as costs would actually be higher for all involved.
    - ii. Options for healthcare being investigated, including increasing costs and changing price points.
    - iii. Three subcommittees were formed for design, improvements and deliver systems.
    - iv. Recommendations include comparing our healthcare plans to peer institutions, strengthening employees role in their own healthcare, looking at pricing for all plans available, investigating increased costs to include spouse/SSDP and

additional tiering of plan to four instead of two tiers.

- H. West Lafayette/Dachea Hill & Paul Pratt– (1) Requiring that everyone on campus complete a performance review. (2) Performance reviews travel with the employee. Meaning that if a current employee applies for another job on-campus, the hiring manager would be able to access the employees past performance evaluations before hiring (as a part of the hiring decision if they chose to). Regardless if the evaluations are used for hiring purposes, the evaluations would transfer to the new department with the employee and kept on file there. This was not looked upon favorably by the group and it is still under discussion.

#### University Committee Reports

- A. AQIP/Dachea Hill– No report. Meets tomorrow (02/16/11).
- B. Bookstore Advisory/Dachea Hill– No report.
- C. Campus Security Advisory/Jim Pardonek –No report.
- D. Chancellor’s Meeting/Ryan Parsons-Rozycki & Abbas Hill– Meetings with new Chancellor, Dr. Keon as he is introduced to campus in April.
- E. Food Service Advisory/Jim Pardonek – Jim reported that Food Service meetings will be more frequent in future based on the many comments/complaints on campus and in The Chronicle. Chartwell’s is proposing potential summer hours and also food service ideas for the FRC.
- F. Multi-Cultural Campus Council/Kristen Kassela – No report.
- G. Parking Policy Advisory/Jim Pardonek – No report.
- H. Student Service Fees/Martha Lowry – No report.
- I. Traffic Appeals Board/Jim Pardonek – No report.
- J. University Forum/Ryan Parsons-Rozycki & Abbas Hill – No report.

DATES to remember: Next meeting is Tuesday, May 17 at 9:30AM in SUL 301.