

APSAC Meeting Minutes

Tuesday, June 18, 2013 / SUL – 307 / 9:30AM - 11:30AM

Members Present: Shelly Robinson, Susan Giannini, Tim Loudermilk, Lisa Kovacs, Diana Arroyo, Jan Gonzalez, Jerry Pysker, Linda Robinson, Sara Witt, Jordon Bruner, and Mary Beth Rincon

Members Absent: None

Meeting called to order at 9:30 am.

Guest Speakers

Representatives from Faculty Staff Alumni Group

Becky Stankowski, Sheryl Corey, Amanda Kahle, Mary Lamott, Shelia Rezak attended as FSA representatives to discuss partnering with APSAC members to see how we can work together to assist with the University's mission. This group was established by Regina Biddings-Muro for employees who are also alumni and have a great interest in helping fulfill the mission, vision, and strategic goals of the University. Jan Gonzalez suggested CSSAC be a part of this also. Both committees have their expertise and will be able to contribute. Shelly added we may train groups to volunteer with events such as recruitment. We would like the Chancellor and Senior Leadership Team to know that we are willing to step up and assist when needed.

Approval of Minutes

Minutes sent and approved by email following May meeting.

Welcome and introduction of new members

Jordon Bruner, Sara Witt, Linda Robinson

Jan Gonzalez and Diana Arroyo have agreed to serve an additional year as resources to our committee. Thank you Jan and Diana.

Officer Reports

1. Chairperson Shelly Robinson – (Emergency Election)
 - a. An emergency election was held for a new Chairperson to replace Shelly Robinson as a result of the lack of a current Vice Chairperson. Jerry Pysker, Tim Loudermilk, and Suzy Giannini are the only eligible candidates with one year or more on the committee. Elections were held and Tim Loudermilk was voted as new APSAC Chairperson. Elections for Vice Chairperson and Secretary will be held at next month's meeting. Shelly will bring subcommittee list to Tim for signups at next meeting.
2. Vice Chairperson - Vacant
3. Secretary Suzy Giannini – No Secretary Report

Subcommittee Reports

1. Communications: Suzy Giannini, Shelly Robinson, Vacant
 - a. Minutes and web site have been updated.
2. Engagement: Tim Loudermilk, Vacant, Vacant
 - a. Jan Gonzalez will assist with planning the Fall Open Forum and the Mid-Year Convocation.
3. Fundraising: Vacant

- a. Many great ideas were discussed in previous meetings, but nothing has yet been completed. Vendor Fair is still our top fundraising idea. A suggestion was made to partner with Athletics for a fundraiser.
4. Professional Development: Shelly Robinson, Jerry Pysker, Vacant
 - a. Tech Tuesdays –Lisa Kovacs explained Tech Tuesdays to new members. Tim Loudermilk is presenting VPN and Mobile Devices today in SUL 262. ADA Accessibility is next in July. Some ideas for topics on September 17, October 15, November 19 are Microsoft Word, Social Media, PUC Portal, and Microsoft Power Point
5. Membership: Jan Gonzalez, Jerry Pysker, Diana Arroyo
 - a. Two new members are needed for the 2013-14 year, one from Academic Affairs and one from Student Affairs and Enrollment Management.
6. Add Hocks: University Picnic
 - a. Kristin Kassela has developed the Hometown Fair flyer for the September 6 picnic. All picnic communication will come through the Chancellor’s office. Plans are for 300-330 attendees. Scheduled time is 11:30 am – 4:00 pm. Shelly received a group price for games, tables, and chairs. It was decided to have larger games this year. They are more expensive but better attractions. Payment is due ASAP, but cannot be made until after July1. Jerry will need specifics on electrical needs to ensure that we have enough power for games. Additional picnic reminders will be sent throughout the summer highlighting games offered. Shelly has spoken with Summer Song Ice Cream and made arrangements for their presence at the fair.

Asst. Vice Chancellor for HR/Policies and Procedures

1. Anthem medical plans will have significant changes from current Cigna plans. After the July Board of Trustees meeting details will be announced.
2. Bi weekly staff PERF contributions will be changing.
3. There will be a new Administrative Sick Leave Policy.
4. The federal government has delayed the implementation of the Affordable Care Act. The federal government will be releasing additional details soon.

University Committee Reports

1. Bookstore Advisory: Kristin Kassela – No report.
2. Campus Security Advisory: Timothy Loudermilk & Jerry Pysker – No meeting.
3. Administrative Leadership Meeting: Shelly Robinson
 - a. Sloane Communications was at last meeting. Next meeting is scheduled for Monday, July 8, at 9:30 am.
4. Food Service Advisory: Abbas Hill, Diana Arroyo (back up) - No meeting.
5. Multicultural Campus Council: Suzy Giannini & Shelly Robinson – No meeting.
6. Parking Policy Advisory: Diana Arroyo, Jerry Pysker (Back up) – No meeting.
7. Traffic Appeals Board: Timothy Loudermilk, Jerry Pysker (Back up) – No meeting.
8. University Forum: Shelly Robinson & Aquinas Lewis – No meeting.
9. West Lafayette Representatives: Shelly Robinson, Jerry Pysker (Back up) – No report.

Important Dates to Remember:

1. Tech Tuesday – July 23, ADA Web Accessible PDF's by Pam Riesmeyer
2. APSAC-CCSAC Recognition Luncheon - June 7
3. Next Meeting: July 10 (APSAC Guests from all Purdue campuses)
4. PUC APSAC next meeting: July 16

Meeting adjourned approximately 11:30 a.m.