



APSAC Meeting Minutes

Tuesday, April 15, 2014 / CLO 154 / 9:30AM - 11:30AM

Members Present: Timothy Loudermilk, Susan Giannini, Pam Eggebrecht, Debra Grant, Kim Wasniak, Sara Witt, Jan Gonzalez, Lissa Ellison

Members Absent: Linda Robinson, Jerry Pysker, Jordon Bruner

Meeting called to order at 9:30 am.

Approval of Minutes

March meeting minutes were reviewed and approved.

PUC/PNC Unification – Tim Loudermilk

Linda attended. Same information as available on the website. Tim asked for any questions or concerns regarding the upcoming unification. Several asked why there was little representation for many areas. Michelle stated that the Chancellor had said this was the initial group and other groups would be formed from this committee which would involve more departments and address their concerns. Concerns were raised about job security; PNC more than PUC. Tim stated that APSAC constituents could voice their concerns through himself or Linda.

Officer Reports

1. Chairperson Timothy Loudermilk
 - a. Tim welcomed new member Lissa Ellison who is from the College of Education.
 - b. Tech Tuesday was well attended and received. The session was very helpful and appreciated.
2. Vice Chairperson - Suzy Giannini – APSAC officer(s) were in attendance at three of the VCAA candidate presentations.
3. Secretary - Linda Robinson
 - a) In Linda's absence Tim stated that Linda was working on updating the administrative email distribution list which will enable us to target this group only. We will receive an email from Chancellor concerning clerical staff increase in compensation.

Subcommittee Reports

1. Communications: Linda Robinson, Tim Loudermilk, Suzy Giannini, Jordon Bruner
 - a. APSAC website was viewed at the meeting. Michelle suggested having something on our website for prospective members to view, i.e., accomplishments, and link it to our member application. Tim will work on getting the application online on our website before his term ends. Jan suggested working with Rob Peterson to include fields and dropdowns.

2. Engagement: Tim Loudermilk, Jan Gonzalez, Sarah Witt
 - a. Open Forum will be held on April 22 in Gyte 116. AV available – APSAC slide show will run in background.
3. Fundraising: Jordon Bruner, Suzy Giannini
 - a. Mary Jane Dopp was unable to attend the meeting this month. Michelle sent report on funds for professional development and fund raising accounts.
4. Professional Development: Jerry Pysher, Pam Eggebrecht
 - a. Tech Tuesday: Thank you to Tim for presenting at the last Tech Tuesday this past week.
 - b. Tanya Sanders and Kim Wasniak met with Rudy Cruz and Joe Morales (IT) about SharePoint. This application can be used as an alternative to R drive for current information. Vickie from PUWL will come up to train any groups interested in learning about this software. Contact Kim for training or with questions about the product. She will forward questions to Vickie.
 - c. Hadley Leadership Series will be streamed live on April 29 at 1pm in Gyte 116. Individual can also view it from their office computer.
 - d. Rodney Vandever is a good person for a professional development session. He did a professional development session in the past and is not too expensive. – approx. \$800 for full day.
5. Membership: Jan Gonzalez, Kim Wasniak – Currently fully staffed with the addition of Lissa. Only 1 upcoming vacancy – Tim Loudermilk.
6. Add Hocks: a. No report.

Associate Director for HR/Policies and Procedures – Michelle Claus

Michelle discussed the following:

- a. Steve Turner appointment
- b. APSAC/CCSAC Recognition Luncheon –possible date is June 6 at Kuiper House
- c. Service Recognition Luncheon – April 25 – 180 registered
- d. Issue on pay increases to clerical and service staff only came up and concerns will be sent to Chancellor.
- e. Leave Policy meeting – focus groups from various areas were assembled to review the current policy – information gathered from the focus groups may result in future changes to the policy.

University Committee Reports

1. Campus Security Advisory: No report.
2. Administrative Leadership Meeting: Tim Loudermilk and Suzy Giannini
 - a. Honors College – Currently we have 78 students in the Honors College, but our goal is to have greater than 500+ by 2018. We plan to have a dean and secretary by 2014 and academic advisor by 2015. An initial donation was received for startup, but we will need \$40,000/year thereafter.
 - b. Unification – Please refer to the unification website and watch The Bridge for updated information.
 - c. Regina Biddings is the supervisor of university relations and social media on campus. Currently, social media is managed separately by departments and offices. Anything may be posted on sites. There may be a future need for an office to monitor social media.
 - d. Advancement is working with Alumni contact information, such as, what they are doing? where are they? Give Back is the ultimate goal. “Upward” magazine reaches out to 40,000+ alumni. A Purdue wide “Day of Giving” (“PDOG”) will

take place on April 30. Individuals will be able to text “gifts” over the course of a 24 hour period.

3. Food Service Advisory: Linda Robinson, Sara Witt (Back Up) – No report.
4. Multicultural Campus Council: Suzy Giannini & Jordon Bruner (Back Up) – Budgets and unification were discussed.
5. Parking Policy Advisory: Jerry Pysher, Tim Loudermilk (Back up) – No report.
6. Traffic Appeals Board: Jerry Pysher, Linda Robinson (Back up) – Tim reported on behalf of Jerry. There were 2 appeals. Through grant funding, it has been proposed to have two charging stations in the parking garage for electric vehicles to recharge.
7. University Forum: Tim Loudermilk, Suzy Giannini – Same as ALT.
8. West Lafayette Representatives: Suzy Giannini – Suzy attended. Membership subcommittee is reviewing applications. They can have up to 4 emeritus members voted in and all four that said they would consider staying have been voted in. A new vice chair was elected. They are combining the Communication and Membership subcommittees. Their Appreciation Lunch will be held on Wednesday, May 14 followed by a regular meeting. President Daniels invited APSAC and CCSAC to a cookout sometime after June. Strengths Finders II will be offered in April. This program is offered every April and November and lasts one hour. It is dedicated to the professional development of the group. They also noted that, for the 3rd year, there will be a tuition increase freeze.

Open Comments / New Business –

- None at this time.

Important Dates to Remember:

1. Upcoming Open Forum, April 22
2. Hadley Live Streaming Event, April 29
2. Next Meeting: May 22, CLO 154

Meeting adjourned approximately 11:30 a.m.