

Visit : www.cannon4.com Log on utilizing your user name and password:

 home
 
 Cannon IV Marketplace username password

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Solutions ▾ Products ▾ Support ▾ Partners ▾ Company ▾

Manage Environment

Managed Print Strategy

ORDER ENTRY

To place a sale order, click “Quick Lists”



marketplace ^{cannon IV}

Quick Lists | Printer Service | My Account | Logout

[Copy / Print Questionnaire](#) | [Wide Format / Plotter Questionnaire](#)

This will pull up your list of quick lists (default is “Master Price List” and you may create your own custom lists when items are added to your cart):



marketplace ^{cannon IV} Welcome Cannon IV, Inc.-Demo [Send Feedback](#)

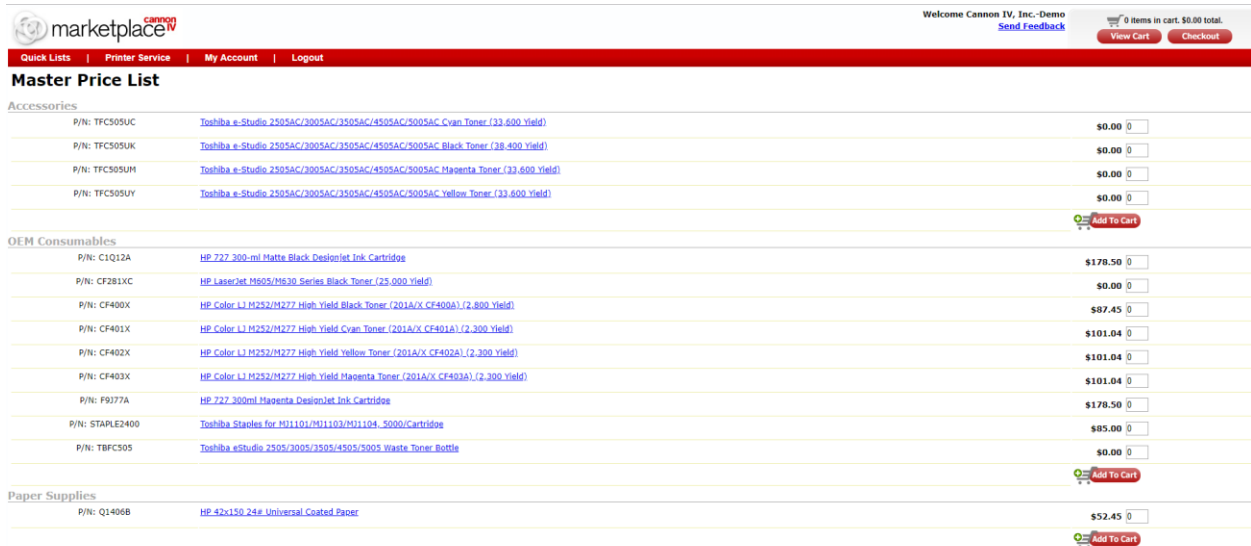
Quick Lists | Printer Service | My Account | Logout

[Copy / Print Questionnaire](#) | [Wide Format / Plotter Questionnaire](#)

Quick Lists

Name	Created By	Last Update	# of Items
Master Price List	Cannon IV	Ongoing	14

Clicking the “Master Price List” will pull up all quoted items (Cost Per Page covered toners and other billable supplies):



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Quick Lists | Printer Service | My Account | Logout

Master Price List

Accessories

P/N: TFC505UC	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Cyan Toner (33,600 Yield)	\$0.00 <input type="button" value="0"/>
P/N: TFC505UK	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Black Toner (38,400 Yield)	\$0.00 <input type="button" value="0"/>
P/N: TFC505UM	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Magenta Toner (33,600 Yield)	\$0.00 <input type="button" value="0"/>
P/N: TFC505UY	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Yellow Toner (33,600 Yield)	\$0.00 <input type="button" value="0"/>

OEM Consumables

P/N: C1Q12A	HP 727 300-ml Matte Black DesignJet Ink Cartridge	\$178.50 <input type="button" value="0"/>
P/N: CF281XC	HP LaserJet M505/M530 Series Black Toner (25,000 Yield)	\$0.00 <input type="button" value="0"/>
P/N: CF400X	HP Color L1 M252/M272 High Yield Black Toner (201A/X CF400A) (2,800 Yield)	\$87.45 <input type="button" value="0"/>
P/N: CF401X	HP Color L1 M252/M272 High Yield Cyan Toner (201A/X CF401A) (2,300 Yield)	\$101.04 <input type="button" value="0"/>
P/N: CF402X	HP Color L1 M252/M272 High Yield Yellow Toner (201A/X CF402A) (2,300 Yield)	\$101.04 <input type="button" value="0"/>
P/N: CF403X	HP Color L1 M252/M272 High Yield Magenta Toner (201A/X CF403A) (2,300 Yield)	\$101.04 <input type="button" value="0"/>
P/N: F9J77A	HP 727 300ml Magenta DesignJet Ink Cartridge	\$178.50 <input type="button" value="0"/>
P/N: STAPLE2400	Toshiba Staples for M11101/M1103/M1104_5000/Cartridges	\$85.00 <input type="button" value="0"/>
P/N: TBC505	Toshiba eStudio 2505/3005/3505/4505/5005 Waste Toner Bottle	\$0.00 <input type="button" value="0"/>

Paper Supplies

P/N: Q1406B	HP 42x150 24# Universal Coated Paper	\$52.45 <input type="button" value="0"/>
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Place quantity in the box corresponding to the item(s) needed and then click “Add to Cart”

marketplace **cannon** IV

Welcome Cannon IV, Inc.-Demo [Send Feedback](#) 0 items in cart. \$0.00 total. [View Cart](#) [Checkout](#)

[Quick Lists](#) | [Printer Service](#) | [My Account](#) | [Logout](#)

Master Price List

Accessories

P/N:	Description	Price	Qty
TFC505UC	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Cyan Toner (33,600 Yield)	\$0.00	<input type="text" value="1"/>
TFC505UK	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Black Toner (38,400 Yield)	\$0.00	<input type="text" value="1"/>
TFC505UM	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Magenta Toner (33,600 Yield)	\$0.00	<input type="text" value="0"/>
TFC505UY	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Yellow Toner (33,600 Yield)	\$0.00	<input type="text" value="0"/>

[Add To Cart](#)

OEM Consumables

Once added to cart, it will automatically take you to your “Shopping Cart”

marketplace **cannon** IV

Welcome Cannon IV, Inc.-Demo [Send Feedback](#) 2 items in cart. \$0.00 total. [View Cart](#) [Checkout](#)

[Quick Lists](#) | [Printer Service](#) | [My Account](#) | [Logout](#)

Shopping Cart

[Save Cart as Quick List](#)

P/N	Description	Qty	Price	Total
TFC505UC	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Cyan Toner (33,600 Yield)	<input type="text" value="1"/>	\$0.00	\$0.00
TFC505UK	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Black Toner (38,400 Yield)	<input type="text" value="1"/>	\$0.00	\$0.00

[Update Cart](#) [Empty Cart](#) [Checkout](#)

Total: \$0.00

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At this point, you can create your own custom quick list by clicking “Save Cart as Quick List”

marketplace **cannon** IV

Welcome Cannon IV, Inc.-Demo [Send Feedback](#) 2 items in cart. \$0.00 total. [View Cart](#) [Checkout](#)

[Quick Lists](#) | [Printer Service](#) | [My Account](#) | [Logout](#)

Shopping Cart

[Save Cart as Quick List](#)

P/N	Description	Qty	Price	Total
TFC505UC	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Cyan Toner (33,600 Yield)	<input type="text" value="1"/>	\$0.00	\$0.00
TFC505UK	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Black Toner (38,400 Yield)	<input type="text" value="1"/>	\$0.00	\$0.00

[Update Cart](#) [Empty Cart](#) [Checkout](#)

Total: \$0.00

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You can Create a New Quick list by entering a name in the “Quick List Name Field” and then click “Create New Quick List”

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Welcome Cannon IV, Inc.-Demo [Send Feedback](#) 2 items in cart. \$0.00 total. [View Cart](#) [Checkout](#)

[Quick Lists](#) | [Printer Service](#) | [My Account](#) | [Logout](#)

Save Quick List

Quick List Name

[Create New Quick List](#)

Select Quick List To Add To

[Add Items To Selected Quick List](#)

To save the items listed below as a new quick list enter a description for the list and press the button above.

To add the items listed below to an existing quick list select the name of the list you wish to add to and press the button above.

P/N	Description	Price
TFC505UC	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Cyan Toner (33,600 Yield)	\$0.00
TFC505UK	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Black Toner (38,400 Yield)	\$0.00

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If quick list(s) have already been created that you want to build upon, you can select the quick list to add new items to:

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Welcome Cannon IV, Inc.-Demo [Send Feedback](#) 2 items in cart. \$0.00 total. [View Cart](#) [Checkout](#)

[Quick Lists](#) | [Printer Service](#) | [My Account](#) | [Logout](#)

Save Quick List

Quick List Name

[Create New Quick List](#)

Select Quick List To Add To

[Add Items To Selected Quick List](#)

To save the items listed below as a new quick list enter a description for the list and press the button above.

To add the items listed below to an existing quick list select the name of the list you wish to add to and press the button above.

P/N	Description	Price
TFC505UM	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Magenta Toner (33,600 Yield)	\$0.00
TFC505UY	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Yellow Toner (33,600 Yield)	\$0.00

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If you all items are in your cart and you are ready to check out, click “Checkout”

The screenshot shows the 'marketplace' website header with navigation links: Quick Lists, Printer Service, My Account, and Logout. The user is logged in as 'Welcome Cannon IV, Inc. - Demo'. The cart contains two items:

P/N	Description	Qty	Price	Total
TFC505UM	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Magenta Toner (33,600 Yield)	1	\$0.00	\$0.00
TFC505UY	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Yellow Toner (33,600 Yield)	1	\$0.00	\$0.00
Total:				\$0.00

Buttons at the bottom include 'Update Cart', 'Empty Cart', and 'Checkout'. A 'Save Cart as Quick List' button is also present.

Fill in correct shipping information and then click “Continue to Select Payment”

The screenshot shows the 'Shipping & Order Information' section. The 'Shipping Information' form includes:

- Select Shipping Address (dropdown)
- Name: Cannon IV, Inc.-Demo
- Attn: Angie Jennings
- Address 1: 950 Dorman Street
- Address 2: *****DEMO ONLY****
- City: Indianapolis
- State/Province: IN
- Postal Code: 46202
- Save as Default Ship To Address

The 'Order Information' section includes:

- Shipping Method: Best Way - C4 Marketplace
- P.O. Number: 234701
- Buyers Phone: (317) 803-7499
- Order Instructions: (empty text area)

A 'Continue To Select Payment' button is highlighted at the bottom.


If terms on set for account, you will have “On Account” or “New Credit Card” as options. If items are billable and you want to pay via credit card, you will click “New Credit Card” and then fill in appropriate information. If items are covered under contract or to be paid with account terms, simply click “Continue to Verify Order”

The screenshot shows the 'Select Payment' section with two radio button options:

- On Account
- New Credit Card (complete form below)

Below the options, there is a note: 'Clicking this button will not charge your account' and a 'Continue To Verify Order' button.

Verify all information is correct and then Click "Complete Order"



Welcome Cannon IV, Inc.-Demo
[Send Feedback](#)

2 Items in cart. \$0.00 total.
[View Cart](#) [Checkout](#)

Quick Lists
Printer Service
My Account
Logout

Shipping & Order Information
Select Payment
Verify Order

Ship To:
Cannon IV, Inc.-Demo
Attn: Angle Jennings
950 Dorman Street
****DEMO ONLY****
Indianapolis, IN 46202

Shipping Method: Best Way - C4 Marketplace
Purchase Order #: 234701
Requested By: angle Jennings
Payment Method: On Account

Order Summary

P/N	Description	Qty	Price	Total
TFC50SUM	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Magenta Toner (33,600 Yield)	1	\$0.00	\$0.00
TFC50SUY	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Yellow Toner (33,600 Yield)	1	\$0.00	\$0.00
			Sub-Total:	\$0.00
			Tax:	\$0.00
			Total:	\$0.00

Shipping & Handling charges are determined at time of shipment. Tax is an estimate only and may differ when order is processed.

Notification E-Mails

Confirmation E-mail Address: (receives order confirmation)

[Complete Order](#)

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Once completed, you will receive sales order confirmation on screen as well as an email confirmation:



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[Send Feedback](#)

0 Items in cart. \$0.00 total.
[View Cart](#) [Checkout](#)

Your Order Is Now Complete



Bill To:
Cannon IV, Inc.-Demo
6814 Hillisdale Ct
**** Demo Only****
Indianapolis, IN 46250

Cannon IV, Inc.
6814 Hillisdale Court
Indianapolis, IN 46250
Phone: 1-317-951-0500 Fax: 1-317-951-0600

Ship To:
Cannon IV, Inc.-Demo
Attn: Angle Jennings
950 Dorman Street
****DEMO ONLY****
Indianapolis, IN 46202

Order #: 501025994

Order Date: 3/5/2019

Order Info: Requested By=angle Jennings

Order Instructions:

Ordered By: ajennings

Shipping Method: Best Way - C4 Marketplace

Customer PO: 234701

Payment Method: On Account

P/N	Description	Qty	Price	Total
TFC50SUM	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Magenta Toner (33,600 Yield)	1	\$0.00	\$0.00
TFC50SUY	Toshiba e-Studio 2505AC/3005AC/3505AC/4505AC/5005AC Yellow Toner (33,600 Yield)	1	\$0.00	\$0.00
			Sub-Total:	\$0.00
			Tax:	\$0.00
			Total:	\$0.00

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SERVICE CALL ENTRY

To place service call, click “Printer Service”



Quick Lists | **Printer Service** | My Account | Logout

Click “Request Service”

There are multiple ways to request service:

1. Equipment Identifier: If you know our equipment ID Number (number under the barcode on the Cannon IV ID sticker on the device) enter in the highlighted field below and then click “Find Equipment:



Quick Lists | **Printer Service** | My Account | Logout
Request Service | Service History | Service Sites | Equipment Management | E-Info Service

Request Service ?

Equipment Identifier

If you know your equipment number, serial number, or have your asset tag enter it here.

Find Equipment

New Equipment

If you need to enter a request for a new or unknown printer, start here.

New Equipment

2. Equipment Search: You can search by site, status (active/inactive), Model or Location notes (ex: Angie’s Office)



Quick Lists | **Printer Service** | My Account | Logout
Request Service | Service History | Service Sites | Equipment Management | E-Info Service

Request Service ?

Equipment Identifier

If you know your equipment number, serial number, or have your asset tag enter it here.

Find Equipment

New Equipment

If you need to enter a request for a new or unknown printer, start here.

New Equipment

Equipment Search

Site

Status

Model

Location Notes

The request service screen will also list devices at the bottom. This can be a little time consuming to search this way if you have many devices as it will only display a certain number per “page”. If you do search this way, once you find your device, you will click “Request” to request service

Once you have found your device to place the call and clicked “request”, it will take you to the Service Request Entry Screen:

Once all highlighted fields have been verified/completed, you can click “Place Service Request”



Service Request Entry ?

Service Site

Name Cannon IV, Inc.-Demo
Address 1 6814 Hillside Ct ****DEMO ONLY***
Address 2
City Indianapolis
State/Province IN
Postal Code 46250

Has this moved? [Click here](#)

Equipment Information

Equipment 234701_C4
Serial # CFFF36902
Model TOS-E4505C Toshiba e-STUDIO 4505AC Color MFP

Location Notes 112 characters available
Customer Support

Contact Information for Request

Angie Jennings / 317-803-7402 / angie.jennings@cannon4.com [Add New Contact](#)

First Name Angie [Edit Contact](#)
Last name Jennings
Phone 317-803-7402
E-mail angie.jennings@cannon4.com

Save as Default

Troubleshooting Information

Have you changed the ink/toner? Yes No
Did you power the printer off/on? Yes No

Description of request, error messages or other notes for the technician 208 characters available
Device is making lines on all copies and prints

Service Coverage & Payment Information ?

Manufacturer Warranty Expired 7/8/2016	Cannon IV Contract Contract CPP Cannon IV Special Bid Pricing OEM (C4_12345TEST-01) Starts 3/5/2019 Expires 3/5/2020
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[Place Service Request](#)

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**This screen also shows you contract information and manufacturer warranty information if available.

Once “Place Service Request” has been clicked, service call will be submitted and Service Call Confirmation will be displayed on screen and email confirmation will be sent and you will also receive email confirmation:



Welcome Cannon IV, Inc.-Demo
[Send Feedback](#)

Thank You
Your service call has been submitted. An e-mail confirmation has been mailed to angie.jennings@cannon4.com