

Budget Advisory Committee
2020-2021
Proposal/Award Timeline

Fall 2020 Awards

August 24, 2020	Call for Proposals, issued by Dean's office for Fall 2020 semester.
September 11, 2020	Due date for faculty/staff to submit Proposals electronically to the secretary.
September 16, 2020	Committee meets to review and evaluate proposals by this date.
September 23, 2020	Committee Chair submits to Dean proposals and recommendation forms.
September 24, 2020	Dean notifies recipients and announces awards.
During Fall Semester	Recipients to submit to Department Chair a brief report on the outcome(s) of the project/activity upon completion of the project.
December 21, 2020	Department Chairs to submit to Dean a summary report of the faculty/staff projects/activities.

Spring 2021 Awards

October 19, 2021	Call for Proposals, issued by Dean's office for Spring 2021 semester
November 9, 2021	Due date for faculty/staff to submit Proposals electronically to the secretary.
November 11, 2021	Committee meets to review and evaluate proposals by this date.
November 16, 2021	Committee Chair submits to Dean proposals and recommendation forms.
November 18, 2021	Dean notifies recipients and announces awards.
During Spring Semester	Recipients to submit to Department Chair a brief report on the outcome(s) of the project/activity upon completion of the project.
May 10, 2021	Department Chairs to submit to Dean a summary report of the faculty/staff projects/activities.
April/May 2021	Election of 2021-2022 Committee faculty members at department meeting.