

**Request to Participate in Commencement Exercises for Spring**

The form should be turned in to the Office of the Registrar in Lawshe Hall 130 or Schwarz Hall 40.

PLEASE PRINT CLEARLY

Student ID: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

PNW Email Address: \_\_\_\_\_

Degree (check one):  Bachelor  Master

Major: \_\_\_\_\_

Anticipated Degree Completion (indicate Term & Year): \_\_\_\_\_

Reason for Request (supporting documentation attached):

I understand that because I have not completed all degree requirements, my name will not be listed in the commencement program and I will not be given honor cords to wear during the ceremony. This approval to participate in Commencement Exercises does not imply eligibility for graduation or completion of degree program requirements. All final decisions on participation will be determined by the Office of the Registrar.

\_\_\_\_\_  
Student Signature Date

**APPROVALS**

This student has indicated **extenuating circumstances** summarized above. I therefore approve this request to participate in the Purdue University Northwest commencement exercises indicated above.

\_\_\_\_\_  
Department Head Signature Date

\_\_\_\_\_  
College Dean Signature Date

\_\_\_\_\_  
Registrar Signature Date

Approved \_\_\_ Denied \_\_\_ Date Student Notified \_\_\_\_\_

Revised 1-16-2020