How to Make Your Course Available

- On the Control Panel, click Customization and select Properties

- Make the course available by selecting **Yes, Set the Duration**, choose PNW campus and press Submit.
  - The dates are already determined and do not need to be changed. You may need to alter these dates to make a course available to a student who must complete course work from a previous semester.
SET AVAILABILITY

Make this course available to users?

- Yes
- No
- Use Term Availability
  (PNW-Summer 2017 is Available)

SET COURSE DURATION

Duration

- Continuous
- Select Dates
  - Start Date: 06/12/2017
  - Enter dates as mm/dd/yyyy
  - End Date: 08/19/2017
  - Enter dates as mm/dd/yyyy
- Days from the Date of Enrollment: 0
- Use Term Duration
  (PNW-Summer 2017 duration is From May 15, 2017 to August 4, 2017)

CATEGORIZE COURSE

Items to Select

- PNW (Northwest)
- WL (West Lafayette)

Selected Items

- Invert Selection
- Select All

Click Submit to proceed. Click Cancel to go back.