Quizzes in Camtasia

Part I: Adding Quiz Questions to a Lecture

1. Click the Quizzing button.

   ![Quizzing button](image)

   *Note: If you do not see the Quizzing button, click More and select Quizzing.*

2. In the preview window on the right side of the screen, click Play to preview your video. Click Pause when you reach the spot in your video that you would like to add a quiz question.
3. Click **Add quiz**. By clicking **Add quiz**, you can create a single question or a set of questions. You will change quiz options and preview questions under **Quiz options**. You will create questions under **Question options**.

4. Under **Quiz options**, enter a name for the quiz. If you are only asking a single question, you can title the quiz **Question 1**.
5. Again under **Quiz options**, make sure the check box labeled **Score quiz** is checked. Optionally, check the check box labeled **Viewer can see answers after submitting**.

### Creating Questions

Under **Question Options**, you can add three types of questions that will be automatically scored in Blackboard: **Multiple Choice**, **Fill in the Blank**, and **True/False**.

#### Multiple Choice

1. Click the **Question type** dropdown box and select **Multiple Choice**.

2. Enter your question text.
3. Enter your answer(s). Click **Default Answer Text** and type one of your possible answers. When you are done typing that answer, hit Enter on the keyboard and type the next answer. Continue this process until you have all your possible answers entered. Check the check box next to the correct answer.

**Fill in the Blank**

1. Click the **Question type** dropdown box and select **Fill in the Blank**.
2. Enter your question text.
3. Click **Default Answer Text** and type a correct answer. If there are multiple correct answers (for example, if the answer can be an acronym or spelled out completely), enter them all.

**True/False**

1. Click the **Question type** dropdown box and select **True/False**.
2. Enter your question text.
3. Select either **True** or **False** as the correct answer.

4. If you would like to add more questions at this point in time, under **Quiz options**, click **Add questions**. Then, repeat the steps for the question type you would like.
5. Repeat steps 2-5 to add questions at other points in the lecture.
6. To preview your question(s), click **Preview** under **Quiz options**.

**Note**: The actual questions you enter will not show in the video preview on the right side of the screen.
7. Continue to the “Producing a Recorded Lecture with Quizzing” section on page 9 of this guide.

### Part II: Producing a Recorded Lecture with Quizzing

1. Near the top of the screen, click **Produce and share**.

2. On the **Production Wizard** window that appears, select **Custom production settings** from the dropdown box. Then, click **Next**.
3. On the next screen, make sure **MP4 – Flash / HTML5 Player** is selected – it should be by default. Then, click **Next**.
4. On the next screen, select the **Options** tab. Make sure that the check box labeled **Quizzing** is checked. Then, click **Next**.
5. Click **Next** again.

6. On the **Quiz Reporting Options** screen, make sure the radio button labeled **Report quiz results using SCORM** is selected. Then, click **SCORM options**.

![SCORM Reporting Options](image)

7. Under **SCORM Package options**, make sure the radio button labeled **Produce zip file** is selected. Then, click **OK**.

![SCORM Package Options](image)

8. After returning to the **Quiz Reporting Options** screen, click **Next**.

9. Under **Output file**, enter a **Production name**. This will be the name of the file that you will upload to your course.

![Output File](image)
10. By default, Camtasia will save the project in `C:\Users\{your username}\Documents\Camtasia Studio\{Production name}`. To change the save location, click the folder icon next to the current location.

![Output file settings](image1)

**Note**: If you changed the save location for the recording file earlier in this guide, it is recommended that you change to the same location here.

11. Under **Post production options**, make sure the check box labeled **Show production results** is checked.

![Post production options](image2)

12. Click **Finish**.

![Production Wizard](image3)

13. The video will render. When it completes, the **Production Results** window will appear. Click **Finish**.
14. On the top toolbar, click **File** and select **Save Project**.

15. A window will appear asking where you would like to save the recording. The default save location is `C:\Users\Documents\{your username}\Camtasia Studio`. Click **Save**.
Note: If you changed the save location for the recording file earlier in this guide, it is recommended that you change to the same location here.

16. In the location where you chose to save the files, you should now see the recording file from before, the project file from the previous step, and a new folder that contains the finished zip file that you will upload to Blackboard.

17. Continue to the “Uploading a Recorded Lecture with Quizzing to Blackboard” section on page 15 of this guide.
Part III: Uploading a Recorded Lecture with Quizzing to Blackboard

1. Log on to Blackboard at [https://mycourses.purduecal.edu](https://mycourses.purduecal.edu).
2. Enter the course you where you would like to add your lecture.
3. On the left side of the screen, click **Customization** and select **Tool Availability**.

![Customization menu]

4. Scroll down the list until you see **Content Package (SCORM)**. Make sure the check box in that row is checked, and click **Submit**.

![Content Package (SCORM) select]

5. Navigate to the content area where you would like to place your lecture.
6. In the content area where the lecture will be, hover your mouse over **Build Content** and select **Content Package (SCORM)**.
7. Under **SCORM Information**, click **Browse My Computer**.

8. Locate and select the zip file created earlier, and click **Open**.
9. Click **Submit**.
10. Under **SCORM Information**, enter a **Title** and, optionally, a **Description**.

11. Under **SCORM Availability**, change **Make SCORM Available** to **Yes**. This will make the lecture available to students. Optionally, you may also change **Number of Attempts**, **Limit Availability**, and **Track Number of Views** to suit your needs.

12. **Grading**, change **Points Possible** to whatever value you would like. Next, change the **Title** to what you would like the name of the column to be in the Grade Center. Blackboard will divide this value by the number of questions, giving each question in the lecture equal value. Then, change **Grade Timing** to **When SCORM is completed, display score in Grade Center**.
13. Click **Submit**. The following is what a student will see in Blackboard after watching a video with a quiz:

![Image of Blackboard grading interface]

**Attempt Details**

<table>
<thead>
<tr>
<th>Learning Object Name</th>
<th>Total Time</th>
<th>Status</th>
<th>Scaled Score</th>
<th>Learner Response</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITS 050 Test quiz</td>
<td>28.65 secs</td>
<td>complete</td>
<td>100%</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>28.65 secs</td>
<td>complete</td>
<td>100%</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Score: 100.0 out of 100**