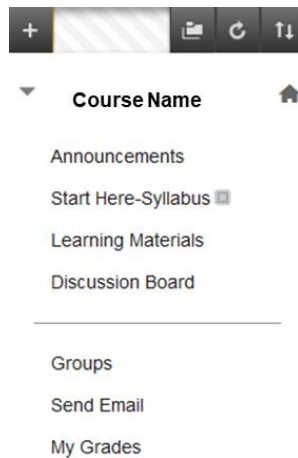
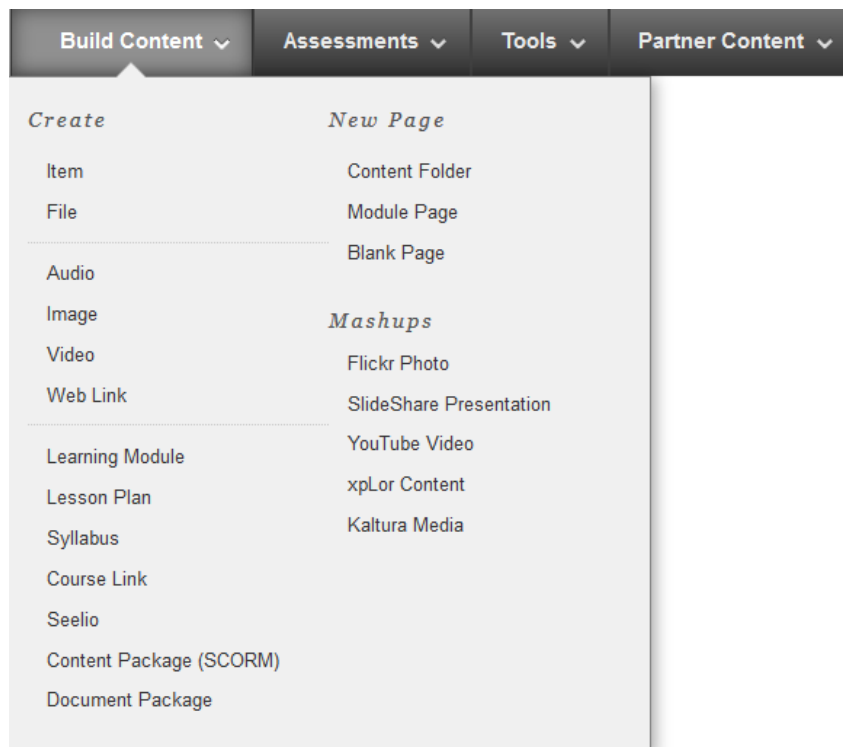







## Add Course Content

- In the [Course Menu](#), click on a menu item, rename an existing menu item, or add a course menu item.



- Click **Build Content** and choose from the selection.



<b>SUMMARY OF MOST POPULAR WAYS TO ADD COURSE CONTENT</b>		
<b>ITEM</b>	 <p><b>Item</b></p> <p>Attached Files:  Test Page.docx (12.399 KB)</p> <p>A step-by-step guide to put files into Blackboard.</p>	<p>Used when adding one or more files</p> <p>Shows the format (word doc, PPT, PDF) and size</p> <p>A description may be added</p>
<b>FILE</b>	 <p><b>File</b></p>	<p>Used when adding one file</p> <p>Does not show the format</p> <p>No descriptions are added</p> <p>May be used to add a To Do List</p>
<b>CONTENT FOLDER</b>	 <p><b>Content Folder</b></p> <p>Folder contains Blackboard assistance.</p>	<p>Used to organize weeks, learning materials, assignments, etc...</p>
<b>LEARNING MODULE</b>	 <p><b>Learning Module</b></p> <p>In this learning module, you will learn Blackboard.</p>	<p>Used to organize the entire course. For example, if you have four exams, you can have four learning modules. It provides a table of contents upon opening.</p>