Provide a “more time” or “extra attempt” accommodation for an exam

UNDER TEST OPTIONS, YOU MAY CHOOSE TO PROVIDE ADDITIONAL TIME, AN EXTENSION, OR AN ADDITIONAL ATTEMPT.

- Click the dropdown arrow next to the exam

- Select Edit the Test Options

- Under Test Availability Exceptions, select Add User or Group

- A new window will appear with a list of students and created groups, if applicable, in your course. Choose the user or group by checking the box next to the name. Once complete, click Submit.
• After clicking submit, you will see a section with the user(s) or group(s) you specified and available options for them. These options will override the general test options (SEE EXCEPTION BELOW).

• **If you are allowing a student to complete an attempt past the due date** and the **DO NOT ALLOW STUDENTS TO START THE TEST** option selected, the above criteria will not override this option. This box must be unchecked.

• **To keep the exam hidden from other students in the class, change the Display Until option to reflect the time/date the exam was due.**

• **Once all changes have been made, click Submit.**