Go to www.pnw.edu
Click on “myPNW” link at the top of the screen.
Log in using your username and password, then select the Faculty tab at the top of the page.

In the Banner Links box, select Banner SSB.
- Banner INR
- Banner SSB

Click on the Faculty tab.
Select Final Grades from the list of links.
Midterm Grades
Final Grades
Registration Overrides

Select your term from the drop down list and press submit.

Select a course to grade and press submit.

You can now begin grading!
Select each student’s grade from the drop down list. Once you are done, press submit at the bottom of the page.

Continue below the dotted line if you need to grade more than one course.

To grade a second course, select the Faculty button at the top of the page.
Choose CRN Selection from the list of links.

Select your next course from the drop down list and press submit.
You will be taken back to the Faculty page, where you can select Final Grades from the list again.
You can now enter grades for your second course!